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## Receptionist: CO, Westminster

### Description

Do you thrive on providing outstanding customer service? We are looking for a professional and competent Salon Receptionist to join our team. The right candidate will be an organized salon receptionist that will provide customer and administrative support for our upscale children's salon.

### Responsibilities

- You are comfortable greeting all customers and team members in a welcoming manner
- You have the ability to manage transactions, appointments, and customer flow
- You are capable of multitasking and supporting hairstylists throughout the day
- You can answer the phone in an upbeat demeanor and assist customers with questions
- You will clean, stock, and replenish retail and haircare products
- You are passionate in delivering the Pigtails & Crewcuts experience
- You are a professional, warm, caring, honest, and a positive thinker

### Job Benefits

- We offer a fun, exciting environment where no two days are alike
- We give you the respect and support of a local, family-owned salon investing in its own community
- We support a team-oriented atmosphere that encourages you to be your best
- We offer great hours, no more working late nights as Pigtails & Crewcuts caters to kids
- We offer a guaranteed base wage
- Added benefits may be included and will vary by salon

### Contacts

[westminster@pigtailsandcrewcuts.com](mailto:westminster@pigtailsandcrewcuts.com)

### Hiring organization

Pigtails & Crewcuts

### Employment Type

Full-time, Part-time

### Job Location

14694 Orchard Parkway, 80023,  
Westminster, Colorado, United  
States

### Base Salary

\$ 16